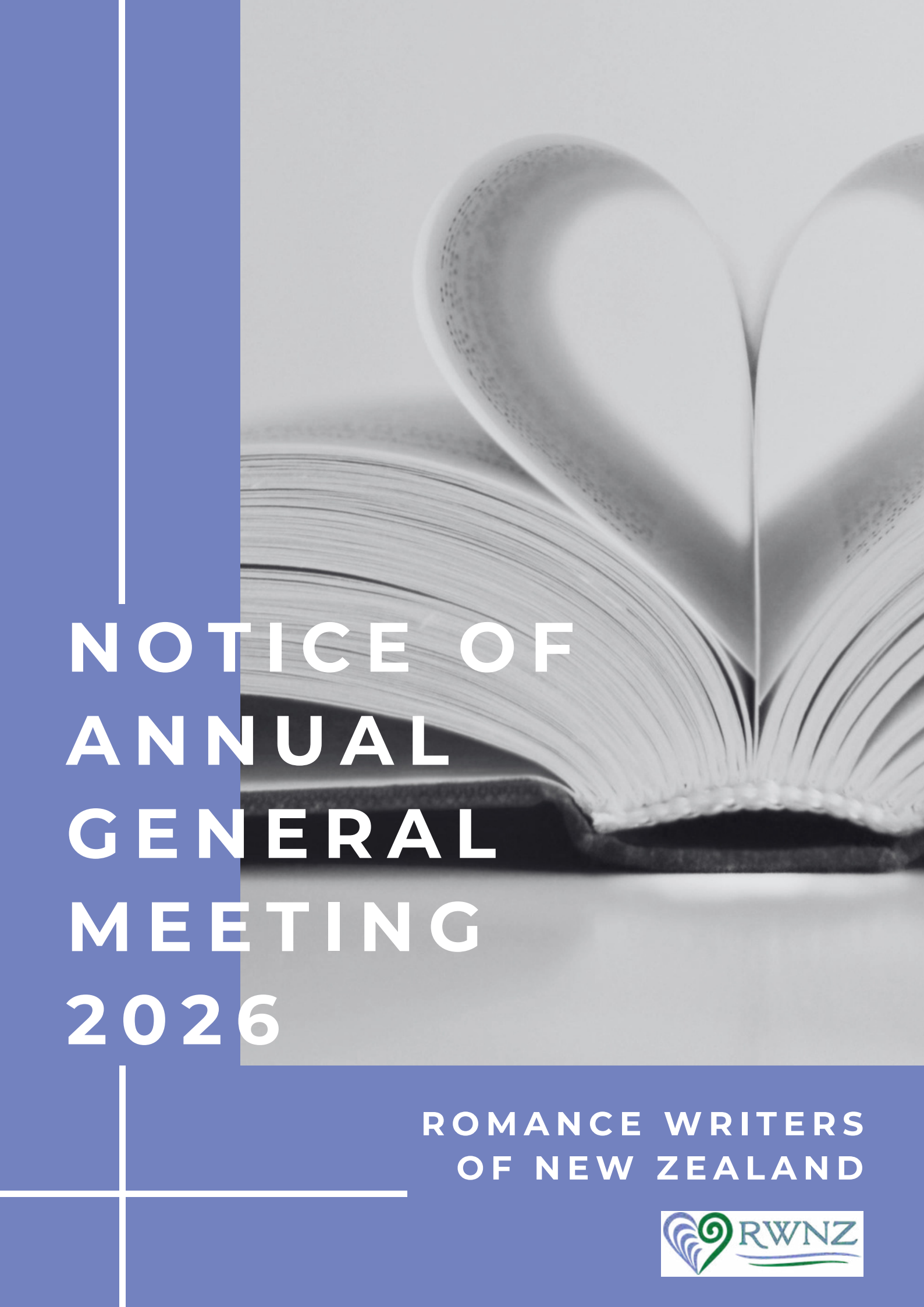




NOTICE OF ANNUAL GENERAL MEETING 2026

ROMANCE WRITERS
OF NEW ZEALAND



DEAR MEMBER

The twenty-sixth Annual General Meeting of Romance Writers of New Zealand Inc. (RWNZ) will be held on Saturday 15th August 2026, at 4:30pm. The meeting shall be in person at Holiday Inn Auckland Airport: 2 Ascot Road, Māngere, Auckland, 2022.

Members are invited to submit remits or special resolutions and nominations for Executive Committee to be considered at this meeting. These forms are attached separately and available on the website. Proxy forms for voting will also be available for those unable to attend in person.

The Executive Committee is looking forward to welcoming you to the 2026 Annual General Meeting.

Ngā Mihi,

Shannon Frances James
RWNZ Board Secretary

AGENDA OF THE MEETING

Ngā Take | Business:

1. Confirmation of the minutes of the Twenty-Fifth Annual General Meeting of Romance Writers of New Zealand Inc., held on Saturday 16th August 2025
2. Confirmation of the Special General Meeting minutes held on 11th March 2026
3. Notice of any disclosures, or types of disclosures, made under Rule 20.1 (Officer's duty to disclose interests) during the most recently completed accounting period.
4. Adoption of the 2026 President's Report
5. Adoption of the Treasurer's Report for the year ended 31st March 2026
6. Adoption of the 2026 Membership Report
7. Resolutions
8. Introduction of the 2026-2027 Executive Committee
9. Pātai | Questions
10. Close.

ROMANCE WRITERS
OF NEW ZEALAND



EXPLANATORY NOTES

QUESTIONS

Members are invited to submit questions prior to the Annual General Meeting via email to secretary@romancewriters.co.nz or by post to 30A Brian Cres, Stanmore Bay, Hibiscus Coast 0932.

Questions are to be submitted by 5:00pm on Friday 24th July 2026 and will be answered at the meeting if not already addressed by a previous order of business.

REMITTS AND SPECIAL RESOLUTIONS

To be included in the 2026 Annual General Meeting, remits and special resolutions must be received by the Secretary of RWNZ by 5:00pm on 24th July 2026. All remits and special resolutions will be included in the final agenda sent to members on 1st August 2026.

NOMINATIONS OF OFFICERS

Any nominations of candidates for election as Executive Officers of RWNZ must be made in writing by a current member of RWNZ and signed by the candidate giving written consent to the nomination. This must be delivered to the Secretary of RWNZ by 5:00pm 24th July 2026.

VOTING

Voting will be conducted at the meeting in accordance with the Rules of RWNZ.

PROXY VOTES

Each member shall be entitled to one vote on each matter submitted to a vote at a meeting of members. A member may vote in person, or by proxy executed in writing by the member. This proxy form will be sent with the final agenda on 1st August 2026 and must be returned to the Membership Secretary or Secretary of RWNZ no later than 6.00 p.m. Friday 14th August 2026.