



ROMANCE WRITERS OF NEW ZEALAND INC. 26TH ANNUAL GENERAL MEETING PROXY FORM

For the Twenty-Sixth Annual General Meeting of Romance Writers of New Zealand Incorporated. Meeting to be held on Saturday 15th August, 2026, at 4:30 pm.

I, (voter's name) _____,
being a current member of Romance Writers of New Zealand;

Select One:

☐ nominate _____, a
current member of RWNZ, to vote on my behalf at the 2026
Annual General Meeting of Romance Writers of New Zealand,
Incorporated; OR

☐ nominate _____, a
current member of RWNZ, to hand in my proxy voting form
at the 2026 Annual General Meeting of Romance Writers of
New Zealand, Incorporated. (please fill out your responses on
the following pages).

Signature: _____

Date: _____

RESOLUTION VOTING

Special Resolution 1:

The Executive Committee proposes that the Rules of RWNZ section 15.3.6 regarding chapter responsibilities be amended from:

Take sole responsibility to pay their chapter costs if any. Where relevant, the chapter's bank account would be held by the chapter. The chapter's treasurer should forward details of the account to the chapter's members once a year. (A copy should also be sent to the RWNZ Treasurer.)

to: *Take sole responsibility to pay their chapter costs if any. RWNZ Executive will approve up to NZD\$400 per annum per chapter to be used for venue costs. Each chapter must apply to the Executive Committee in writing for this expense each year. Where relevant, the chapter's bank account would be held by the chapter. The chapter's treasurer should forward details of the account to the chapter's members once a year. (A copy should also be sent to the RWNZ Treasurer.)*

Rationale

The Executive Committee acknowledges the value that chapter meetings provide for our members and want to see these continue. Given the unique needs of each chapter and availability of meeting places, the Executive Committee offers each chapter up to \$400 per annum to be used for venue costs. The aim of this funding is to enable chapters to meet in a location suitable to their needs. The Virtual Chapter meetings are hosted on the RWNZ Zoom account, for which an annual fee is paid.

Your vote:

(please mark only one option)

☐

Yes (agree to the amendment)

☐

No (against the amendment)

RESOLUTION VOTING

Special Resolution 2:

The Executive Committee proposes that the Rules of RWNZ section 11.3.3 be amended from:

any Officers or Executive Officers and up to three members of the Conference Committee shall, in recognition of their voluntary services to RWNZ, be entitled as of right to attend the Annual National Conference without paying an admission fee including the Awards dinner and one associated cocktail function at the Annual National Conference.

to: *any Officers or Executive Officers, Webmaster, Regional Convenors, Contest Coordinator, Heart2Heart Editor and up to three members of the Conference Committee shall, in recognition of their voluntary services to RWNZ, be entitled as of right to attend the Annual National Conference without paying an admission fee including the Awards dinner and one associated cocktail function at the Annual National Conference. If any of the aforementioned roles are shared, the value of the above admission fee will be split evenly among those volunteers.*

Rationale

As an organisation run entirely by volunteers, we simply wouldn't exist without the enormous amount of work these volunteers do behind the scenes. Much of their contribution goes unseen, yet it is absolutely essential to keeping RWNZ running.

After Raj Chawla (Treasurer) diligently reviewed our finances and forecasted future expenses, we're very confident we can afford to make this investment in our volunteers. More importantly, we believe it's the right thing to do. It's our way of recognising the dedication, expertise and countless volunteer hours they contribute every year, while making it easier for them to attend and participate in our annual conference.

Your vote:

(please mark only one option)

☐

Yes (agree to the amendment)

☐

No (against the amendment)

PERTINENT RULES FROM THE RWNZ CONSTITUTION:

12.4 **Member's Voting Rights and Proxy Rights.** Each member shall be entitled to one vote on each matter submitted to a vote at a meeting of members.

12.4.1 A member may vote in person, or by proxy executed in writing by the member. Where any member entitled to vote is present at the General Meeting other than in person (such as remotely via an electronic method approved by the Executive under Rule 12.3), then the Chairperson must ensure voting procedures enable all such members to indicate their vote.

12.4.2 The notice appointing the proxy is to be in the form sent out with the Agenda to members.

12.4.3 This proxy notice is to be received by the Membership Secretary or Secretary no later than 6.00 p.m. the day before the meeting in respect of which the proxy is appointed.

12.4.4 A member cannot hold more than five proxies.

12.4.5 No proxy shall be valid after one hundred and twenty days from the date of its execution.

12.4.6 All proxies shall become void at the conclusion of the meeting for which the proxies were issued.

12.4.7 Each proxy shall be revocable.

Please send this completed form to the SECRETARY at
secretary@romancewriters.co.nz
by **Friday 14th August, 2026 at 6pm.**

Feel free to contact the Secretary with any queries.